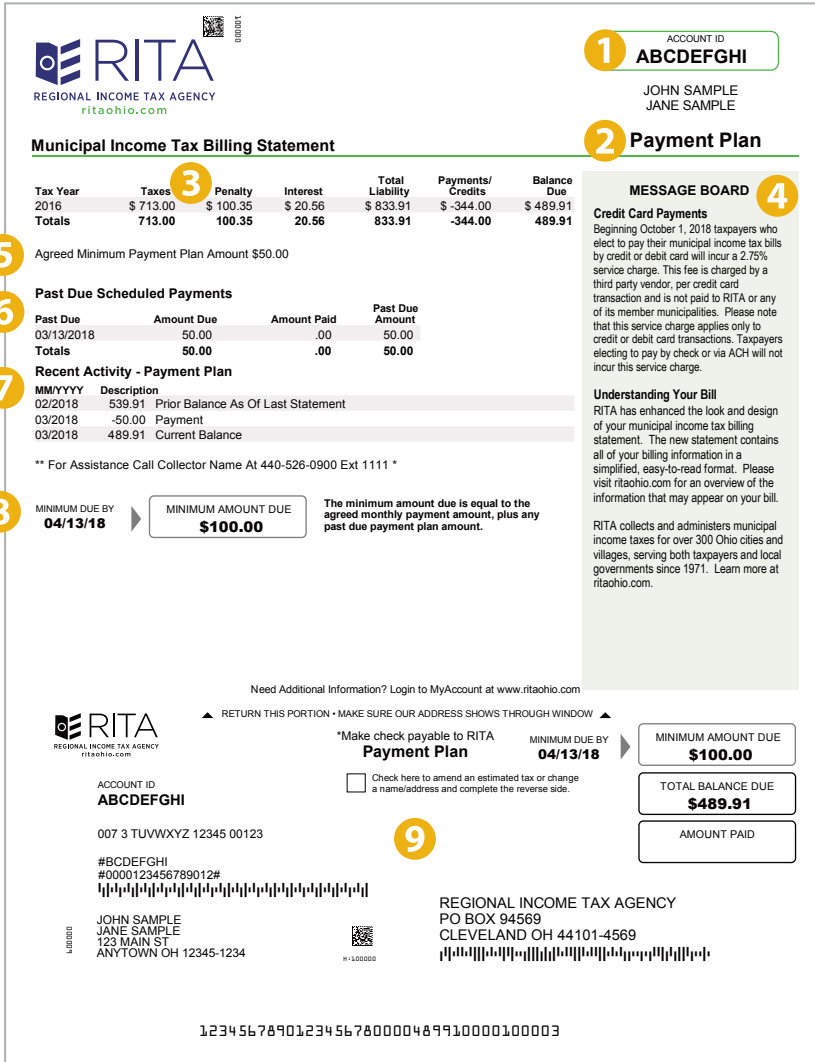


How to read your **statement**

The following is a brief description of the layout.



1 ACCOUNT ID
ABCDEFGHI

JOHN SAMPLE
JANE SAMPLE

2 **Payment Plan**

3

Tax Year	Taxes	Penalty	Interest	Total Liability	Payments/Credits	Balance Due
2016	\$ 713.00	\$ 100.35	\$ 20.56	\$ 833.91	\$ -344.00	\$ 489.91
Totals	713.00	100.35	20.56	833.91	-344.00	489.91

4 **MESSAGE BOARD**

Credit Card Payments
Beginning October 1, 2018 taxpayers who elect to pay their municipal income tax bills by credit or debit card will incur a 2.75% service charge. This fee is charged by a third party vendor, per credit card transaction and is not paid to RITA or any of its member municipalities. Please note that this service charge applies only to credit or debit card transactions. Taxpayers electing to pay by check or via ACH will not incur this service charge.

Understanding Your Bill
RITA has enhanced the look and design of your municipal income tax billing statement. The new statement contains all of your billing information in a simplified, easy-to-read format. Please visit ritaohio.com for an overview of the information that may appear on your bill.

RITA collects and administers municipal income taxes for over 300 Ohio cities and villages, serving both taxpayers and local governments since 1971. Learn more at ritaohio.com.

5 Agreed Minimum Payment Plan Amount \$50.00

6 **Past Due Scheduled Payments**

Past Due	Amount Due	Amount Paid	Past Due Amount
03/13/2018	50.00	.00	50.00
Totals	50.00	.00	50.00

7 **Recent Activity - Payment Plan**

MM/YYYY	Description
02/2018	539.91 Prior Balance As Of Last Statement
03/2018	-50.00 Payment
03/2018	489.91 Current Balance

** For Assistance Call Collector Name At 440-526-0900 Ext 1111 *

8 MINIMUM DUE BY **04/13/18** MINIMUM AMOUNT DUE **\$100.00**
The minimum amount due is equal to the agreed monthly payment amount, plus any past due payment plan amount.

Need Additional Information? Login to MyAccount at www.ritaohio.com

RETURN THIS PORTION - MAKE SURE OUR ADDRESS SHOWS THROUGH WINDOW

*Make check payable to RITA
Payment Plan

MINIMUM DUE BY **04/13/18**

Check here to amend an estimated tax or change a name/address and complete the reverse side.

9

MINIMUM AMOUNT DUE \$100.00
TOTAL BALANCE DUE \$489.91
AMOUNT PAID

ACCOUNT ID
ABCDEFGHI

007 3 TUVWXYZ 12345 00123

#BCDEFGHI
#0000123456789012#

JOHN SAMPLE
JANE SAMPLE
123 MAIN ST
ANYTOWN OH 12345-1234

REGIONAL INCOME TAX AGENCY
PO BOX 94569
CLEVELAND OH 44101-4569

1234567890123456780000489910000100003

Statement front

- 1 Please use this account ID on any payments that you send or when you contact RITA.
- 2 Identifies the type of statement – Individual, Net Profit, Employer Withholding or Payment Plan.
- 3 This area provides detail by tax year about your tax, penalty and interest charges, payments and credits applied if applicable, and balance due.
- 4 May contain important information about your account, notifications, helpful reminders or news items.
- 5 Identifies the agreed upon monthly payment plan amount that is due every month, regardless of whether additional payments have been made on the payment plan balance.
- 6 Identifies payment plan payments that are past due with the associated month's due date.
- 7 Recent Activity – Payment Plan includes transactions since your last payment plan bill.
- 8 The Minimum Amount Due includes any past due payment plan amounts and the payment plan amount due for the current month. Payments received after this date may result in a late notice of payment due and a possible cancellation of the payment plan.
- 9 Return this remittance coupon with your payment by check.